

## RESIDENCY CERTIFICATION FORM Local Earned Income Tax Withholding

## TO EMPLOYERS/TAXPAYERS:

This form is to be used by employers and/or taxpayers to report essential information for the collection and distribution of Local Earned Income Taxes to the local EIT collector. This form must be utilized by employers when a new employee is hired or when a current employee notifies employer of a name and/or address change. Use the Address Search Application at www.newPA.com/Act32 to determine PSD codes, EIT rates and tax collector contact information.

STREET ADDRESS (No PO Box, RD or RR)  ADDRESS LINE 2  CITY STATE ZIP CODE DAYTIME PHONE NUMBER  MUNICIPALITY (City, Borough or Township)  COUNTY RESIDENT PSD CODE TOTAL RESIDENT EIT RATE  EMPLOYER INFORMATION — EMPLOYMENT LOCATION  EMPLOYER BUSINESS NAME (Use Federal ID Name)  EMPLOYER BUSINESS WHERE ABOVE EMPLOYEE REPORTS TO WORK (No PO Box, RD or RR)	EMPLOYEE INFORMATION – RESIDENCE LOCATION				
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COUNTY  EMPLOYER INFORMATION - EMPLOYMENT LOCATION  EMPLOYER BUSINESS NAME (Use Federal ID Name)  STREET ADDRESS WHERE ABOVE EMPLOYEE REPORTS TO WORK (No PO Box, RD or RR)  ADDRESS LINE 2  CITY  STATE  ZIP CODE  PHONE NUMBER  WORK LOCATION PSD CODE  PHONE NUMBER  CERTIFICATION  Under penalties of perjury, I (we) declare that I (we) have examined this information, including all accompanying schedules and statements and to the best of my (our) belief, they are true, correct and compilete.  SIGNATURE OF EMPLOYEE  DATE (MM/DD/YYYY)	STREET ADDRESS (No PO Box, RD or RR)				
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PHONE NUMBER EMAIL ADDRESS	SIGNATURE OF EMPLOYEE			DATE (MM/DD/YYYY)	
·	PHONE NUMBER	EMAIL ADDRESS			
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For information on obtaining the appropriate MUNICIPALITY (City, Borough, Township), PSD CODES and EIT (Earned Income Tax) RATES, please refer to the Pennsylvania Department of Community & Economic Development website:

www.newPA.com/Act32